



PROMO / SPORTS / PROM RECAP SHEET

Studio _____ Order Bag # _____
 School/Event Name _____ Group Ref. # _____

PACKAGING/SERVICES

- Deluxe Packaging - 50¢ (includes group insertion in pack)
- Individual Packaging - 25¢ (no group insertion in pack)
- Lab Reorder Forms - 10¢
- Insert Camera Cards or other I.D.'s - 5¢
- Positive ID Label - 25¢ (includes name on label)
- Alpha sort - 19¢ (by name only)

Write Order to CD - \$2.50

SHIPPING

FEDEX

- Ground
- 3 Day
- 2 Day
- Next Day

Other

- Bus
- Counter Pickup
- USPS

Ship to: (if different from your studio address)

School Name _____
 Attn: _____
 Address _____
 City/State/Zip _____

PACK 1	PACK 2	PACK 3	PACK 4	PACK 5	PACK 6
___ 10x13	___ 10x13	___ 10x13	___ 10x13	___ 10x13	___ 10x13
___ 8x10	___ 8x10	___ 8x10	___ 8x10	___ 8x10	___ 8x10
___ 5x7	___ 5x7	___ 5x7	___ 5x7	___ 5x7	___ 5x7
___ 4x5	___ 4x5	___ 4x5	___ 4x5	___ 4x5	___ 4x5
___ 3x5	___ 3x5	___ 3x5	___ 3x5	___ 3x5	___ 3x5
___ wallets	___ wallets	___ wallets	___ wallets	___ wallets	___ wallets
___ exchanges	___ exchanges	___ exchanges	___ exchanges	___ exchanges	___ exchanges
___ Add-on _____	___ Add-on _____	___ Add-on _____	___ Add-on _____	___ Add-on _____	___ Add-on _____
___ Add-on _____	___ Add-on _____	___ Add-on _____	___ Add-on _____	___ Add-on _____	___ Add-on _____
___ Add-on _____	___ Add-on _____	___ Add-on _____	___ Add-on _____	___ Add-on _____	___ Add-on _____

PACK 7	PACK 8	PACK 9	PACK 10	ADD-ONS	SPECIALTY ADD-ONS
___ 10x13	___ 10x13	___ 10x13	___ 10x13	Letter Qty	Letter Qty Code
___ 8x10	___ 8x10	___ 8x10	___ 8x10	___ 10x13	___
___ 5x7	___ 5x7	___ 5x7	___ 5x7	___ 8x10	___
___ 4x5	___ 4x5	___ 4x5	___ 4x5	___ 5x7	___
___ 3x5	___ 3x5	___ 3x5	___ 3x5	___ 3x5	___
___ wallets	___ wallets	___ wallets	___ wallets	___ wallets	___
___ exchanges	___ exchanges	___ exchanges	___ exchanges	___ exchanges	___
___ Add-on _____	___ Add-on _____	___ Add-on _____	___ Add-on _____		
___ Add-on _____	___ Add-on _____	___ Add-on _____	___ Add-on _____		
___ Add-on _____	___ Add-on _____	___ Add-on _____	___ Add-on _____		

visit altcolorlab.com
for add-on codes

BORDERED GROUPS

- Regular Border
- Swoosh Border
- Metallic Paper

Photographic Paper

Top Text: _____

Bottom Text: _____

- Red - 101
- Orange - 104
- Royal Blue - 109
- Yellow - 102
- Dark Blue - 106
- Purple - 110
- Maroon - 103
- Dark Green - 107
- Black - 115
- Gray - 105

PHOTOGRAPHER LOGO

Photographer Logo: Add photographer logo to all prints

TITLED/OVERLAY INFORMATION

Title Groups with varying text
Form Attached

Overlay Groups with varying text
Form Attached

Overlay Entire Order with Text Below:

Middle Text: _____

Overlay Color _____

Special Font Required _____

Special Instructions